To: Lane, Jennifer[Lane.Jennifer@epa.gov]; Ashenafi, Sisay[Ashenafi.Sisay@epa.gov]

Cc: Cooper, William[Cooper.William@epa.gov]

From: Thames, Sher

**Sent:** Thur 5/19/2016 5:49:39 PM

**Subject:** the weekly 5.23.16 PAI Weekly Report 5-23-16.docx

We still have to do a weekly for Libby Faulk.

Although uncommon I am sending you two the report before Bill and I send to Paula Smith and others next week.

Jennifer, please send us your duties for Libby (site and boss) and Sisay please can look over the tag/tasc section and see what needs updating.

We will have a quiet week here, few people in the office

Appreciate you guys! thank you, Sher